

VICTORIAN ENDURANCE RIDERS' ASSOCIATION INC.

STATE MANAGEMENT COMMITTEE MEETING AGENDA/MINUTES

Date Wednesday 31st July, 2024.

Time 7pm

Location Teams

1. WELCOME BY PRESIDENT

2. PRESENT:

Paul Nugent. Donna Nicholas. Russell Gillingham. Shannon Decker. Nicole Porter. Sheree Bishop. Sioux Reid. 7.28pm Sandy Little. 7.46pm.

3. APOLOGIES

Simon Thomas.

4. CONFLICT OF INTEREST

The Conflict of Interest register was confirmed

Committee Member	Point of Conflict	Reason
Paul Nugent	Bek Williamson (point score officer) Lancefield Ride	Personal Relationship Ride Organiser
Sandy Little	Bronwyn Cuthbertson, Damien Little	Personal Relationship
Sheree Bishop	Smythesdale Ride	Ride Organiser
Sioux Reid	Moyston Ride	Ride Organiser

5. VISITORS:

None

6. MINUTES FROM MEETING HELD ON 12TH JUNE & 20TH JUNE, 2024.

6.1 Amendments

None.

6.2 Adoption

Motion No.(1) July 24: That the minutes from the meeting 12th June & 20th June be adopted.

Moved: Donna Nicholas

Seconded: Shannon Decker

Carried: Yes

6.3 Business Arising

None

7. RATIFICATION OF ONLINE MOTIONS

Description	Yes	No	Abstain	Non Vote	Total
Request from Burrumbuttock endurance riders inc. 2**120km and AERA 120km elevator ride to be held on friday 28th- Sunday 30th March 2025 be dual affiliated, be approved. Moved: Nicole Porter Seconded: Sioux Reid		8		1	9
Request from SAERA that waikerie endurance ride 20th July-21st July distances no given. be dual affiliated. Be approved. Moved: Nicole Porter Seconded: Sioux Reid		7	1	1	9
Purchase of 50 calico logo bags including mugs for new day members. The pack will also include a card with instructions for the day. Mugs \$8 bags \$5 card printing unsure. All quotes from shed productions. Moved: Sheree Bishop Seconded: Donna Nicholas	5		2	2	9
Request from NSWERA to dual affiliate Tumbarumba 27/28th July, saturday 40km sunday 40km 100km elevator be accepted. Moved: Nicole Porter. Seconded: Sheree Bishop	3	5		1	9

RATIFICATION OF ONLINE MOTIONS

Motion No.(2): July 24 That the ratification of the online motions be adopted.

Moved: Shannon Decker

Seconded Donna Nicholas

Carried: Yes

8. CORRESPONDENCE

8.1 Inwards Correspondence

Date	From	Details
13/6/24	Linda Tanian	Eaglehawk Extravaganza FWD - SMC
13/6/24	Clare Fleming	Re: Burrumbuttock Ride 28 th – 30 th March, 2025 requesting answer
16/6/24	Linda Tanian	WWCC FWD - SMC
16/6/24	Linda Tanian	Vet Accreditation FWD - SMC
16/6/24	Linda Tanian	Eaglehawk Ride verification FWD - SMC
18/6/24	Linda Tanian	Response to Eaglehawk Extravaganza Leg Distances FWD – SMC
18/6/24	Linda Tanian	Response to Eaglehawk Extravaganza Leg Distances FWD – SMC
23/6/24	Harrison Berg	Re: State Champs
24/6/24	Clare Fleming	Re: Burrumbuttock D/A request FWD to Calendar Co-ordinator
25/6/24	Simon Thomas	Re: Replacement Tags. FWD – Mark Gabb
26/6/24	Mark Gabb	Re: Membership form.
26/6/24	Mark Gabb	Updated constitution is now on website.
26/6/24	Mark Gabb	RE: Replacement Tags. FWD - SMC
27/6/24	Simon Thomas	Simons response to Mark Gabb re: replacement tags. FWD - SMC
27/6/24	Kim Moir	AERA Management Minutes FWD - SMC

28/6/24	Kim Moir	Asking who was our ride calendar co-ordinator.
28/6/24	Andrew Collins	Conservation Matters
29/6/24	Database Sub Comm	Re: WWCC red flag system. Do we have? FWD - SMC
28/6/24	Harry Berg	Re: Followup re: State Champs FWD - SMC
28/6/24	Kim Moir	Re: IDP
29/6/24	Kim Moir	Head Vet Requirements FWD - SMC
29/6/24	Database Sub Comm	Day Membership Refund FWD - SMC
29/6/24	Kim Moir	Swabbing Reimbursement. FWD - SMC
3/7/24	Harry Berg	Follow up re: State Champs FWD - SMC
3/7/24	Parks Victoria.	Re: Payment for Rushworth Ride Permit. FWD – Nicole & Paul
4/7/24	Harrison Berg	Re: State Champs
4/7/24	Clare Fleming	re: dual affiliation with Burrumbuttock
10/7/24	Amy Benham	Re: Ararat ride. How to find out information.
10/7/24	Kim Moir	Equestion Australia Endurance Committee FWD - SMC
18/7/24	Sandy Little	Eldorado CS report and Incident Report. FWD - SMC
19/7/24	Donna Robertson	Re: March ride 2025. FWD to Nicole.
23/7/24	Mel Bright	TQ24 sponsorship FWD - SMC
23/7/224	Mark Gabb	Re: New Website.
23/7/24	Narelle Cribb	Portfolio report FWD - SMC
30/7/24	Jill Bourton	Dual Affiliation with Monarto September 2024

8.2 Outwards Correspondence

Date	To	Details
13/6/24	Bek Williamson	Re: Finalising of Glengarry Ride
13/6/24	Consumer Affairs	Updated VERA rules for incorporated Constitution
13/6/24	Mark Gabb	Ratified Minutes 8 th & 15 th May, 2024.
13/6/24	Kim Moir	Re: Swabbing reimbursement allowances for stewards.
17/6/24	Mark Gabb	Updated Membership Form to be uploaded to the website.
17/6/24	Mark Gabb	Updated Incentive Form to be uploaded to website.
17/6/24	Wendy Riha	WWCC Request re: Linda Tanian
19/6/24	CAV	Constitution resent. All sorted.
20/6/24	Brendan Gay	Response Re: Eaglehawk Extravaganza.
25/6/24	Susan/Roger Gill	Response to Bib suggestions.
25/6/24	Mel Bright	Re: TQ24 Sponsorship updates.
25/6/24	ASA Admin	Re: WWCC expiry dates being red flagged on system.
25/6/24	Kim Moir	IPD process and criteria
25/6/24	Kim Moir	Re: Head Vet status requirements
25/6/24	Mark Gabb	RFID Tag replacement from Simon Thomas
28/6/24	Kim Moir	Re: VERAs ride calendar co-ordinator.
28/6/24	Database Sub Comm	Re: Day membership refunds if they become full members before next ride.
9/7/24	Mark Gabb/Jen Green	Draft minutes for June 24.
10/7/24	Amy Benham	Responding to queries re Ararat ride directing her to AERA Online.
21/7/24	Portfolio Holders	Requesting reports.

- **Motion No (3) July 24 Motion that correspondence has been received.**
Moved: Donna Nicholas
Seconded: Sioux Reid.
Carried: Yes

9. REPORTS

9.1 President

There was an incident regarding videoing in the Vet Ring at State champs and a complaint was lodged. VERA has are very strict rules regarding this and action will be taken to anyone who does not respect this rule. **DEFINITELY NO VIDEO RECORDING IN VET RING.**

State Champs was a great well run event with the Vet ring running smoothly. Fantastic effort by all involved.

As of late there has been numerous reports of people pushing the rules or not adhering to. The SMC will be carefully monitoring and making sure rules are followed.

9.2 Treasurer

Incoming Accounts

Name	Details	Amount
Vic Roads Trailer	B23180	\$66.70
Vic Roads Trailer	B23181	\$66.70
Damien Little	Ride Secretary Reimbursement	\$250.00
Mark Gabb	Ride Secretary Reimbursement	\$250.00

Cheque Account Balance \$11087.90
Logbook Membership Account \$10659.76
Term Deposit \$39103.23

MOTION No (4) July 24: That the tabled accounts be paid.

Moved: Sheree Bishop

Seconded: Sioux Reid

Abstained: No

Carried: Yes

Motion No (5): July 24 That the Treasurer's Report be received.

Moved: Sheree Bishop

Seconded: Sioux Reid

Carried: Yes

Attachments: Vic Roads X 2
Damien Little Reimbursement
Mark Gabb Reimbursement

9.3 Rides

State champs went really well thank you to our incredible state for this amazing event!!

Have had a few rider organisers approach me for next years calendar and a couple of ride applications received.

We have Ararat Endurance ride coming up, GERZ out and about and the smythesdale endurance ride last one before quilty!

Looking forward to second half of this year.

Ride	Chief Steward	Head Vet	Ride Sec
Ararat 10/8/24 - 11/8/24	Sandy Little	Narelle Cribb	Damien Little
Gerz Gatabout 7/9/24 – 8/9/24	Digger Leehane	Ash Greeves	Mark Gabb
Smythesdale 27/9/24 – 29/9/24	Paul Nugent	Lesley Hawson	
TQ Gold Cup SA 18/10/24			
Dergholm 1/11/24			

9.4 Assets Officer

Nothing to report.

9.5 Horse Welfare Officer

As of 28/07/2024 there is one rider above 30 early warning points. The rider has 32 points and is aware of their status and the consequences of accruing more points.

There are four horses on 30 or more points. Two of these horses are no longer being campaigned and so will not have any opportunity to reduce their total. Given the age and ownership of these horses I doubt they will be presented at a ride.

One horse although registered in Victoria, is being ridden in Queensland, and is not presented on a consistent basis. It is also only on the threshold of 30 points.

The remaining horse has 32 points and is being presented at Victorian rides and the owner is the rider who is also on 32 points and is aware of the situation.

The swabbing program is proceeding. Swabbing was conducted at the State Championship with the four 160k riding division swabbed and two horse randomly selected from the 80k. The actual swabbing process went very smoothly with no problems or incidents. Another ride has been selected for swabbing later in the year.

The SMC needs to consider how the swabbing program is to be financed. The availability of stewards can be problematic and some may have to travel considerable distances. Although there is no professional fee, out of pocket expenses must be re-imbursed. These expenses may be over several hundred dollars. The total can vary as accommodation may also be included. There is also the cost of the swabs themselves.

NSW has recently introduced a \$2:00 an entry swabbing fee. This fee is applied to all ride categories even though introductory and intermediate rides are rarely targeted for swabbing. Last year VERA had 814 entries over all rides. A \$2:00 fee would have given us just over \$1600 to spend on the swabbing program. This would be more than enough for this year's swabbing. The AERA sets a minimum swabbing target of two per cent of the previous year's endurance ride entries. This target includes the mandatory swabbing of divisional winners at the state championships.

Currently swabbing costs are taken from general revenue, ride fees and general membership. I would ask committee members to consider whether to introduce a swabbing levy or continue as it is. I am in the process of preparing a budget estimate for swabbing costs and hope to have some figures at this meeting. There have been no other horse welfare issues. Competitors have presented sound healthy horses and veterinary advice has been well received.

- **Motion No (6) July 24 Motion that VERA purchase reflective Tape to be stocked in trailers for hazards.
Moved: Sioux Reid
Seconded: Paul Nugent
Carried: Yes**

9.6 Logbook Registrar

Logbooks Report – slow movement of logbooks as the year progresses. I still have adequate supplies for processing. Have been a bit slow getting the increased costs out. I toyed with having two forms, one for novice, one for endurance, but ultimately kept the combined form for logbook applications.

Find attached updated forms – I will forward these to website and facebook this week.

- Logbook application form
- Owner transfer form
- Note – removal of AERA registration form – riders to use the logbook application form

VERA trailers – these need to be finalised. The trailer has not been returned to me for the Ararat Ride and I am chasing it up. We still need to plan the fit out the trailers properly – they need tie down points, tie downs, new tubs for arrows and some other equipment and modifications such as a fold up step at the back, a pull down rope for the side, a trolley for heavy items such as the marquee and batteries. Discussion when packing the trailer for the state champs about the arrows, not knowing what is in the central trailer, but we think there are not enough arrows to fit out both trailers.

1. Can you please create a working group for the trailer fit out. **This will be done after Ararat.**
2. Can you set a time line for trailers to be completed.

Grants – I am happy to keep my eye open for grants and submit grant applications, however, what does VERA want the grants for? Can the committee please determine what they want grants to achieve – member recruitment? Member education? Committee training? VERA business plan? Volunteer support? Equipment such as sun shades, safety etc?

9.7 Merchandise Officer

Nothing to report.

9.8 Point Score Officer

Nothing to report.

10.0 NEXT MEETING PART TWO: 7/8/24 7.00pm via teams.

11.0 MEETING CLOSED: 9.15PM