

# VICTORIAN ENDURANCE RIDERS ASSOCIATION INC.

## MINUTES OF STATE MANAGEMENT COMMITTEE MEETING

**Date** 28/1/2021  
**Commenced** 8:05 pm

### 1. WELCOME BY PRESIDENT

Linda welcomed everyone to the meeting and expressed thanks to all for giving up their time.

### 2. PRESENT

Linda Tanian, Mezcal Manners, Ellen Prestage, Kerrie Gabb, Paul Nugent, Russell Gillingham, Russell Robinson, Hans Peuker

### 3. APOLOGIES

Nil

### 4. CONFLICT OF INTEREST

Declaration of Conflicts of Interest by Committee Members

Committee Member	Point of Conflict	Reason
Kerrie Gabb	Mark Gabb (Webmaster) GERZ	Personal relationship Gippsland Championships
Ellen Prestage	GERZ	Gippsland Championships
Paul Nugent	Bek Williamson	Personal Relationship
Mezcal Manners	GERZ	Gippsland Championships

### 5. VISITORS

Nil

### 6. ALLOCATION OF PORTFOLIOS TO COMMITTEE MEMBERS

- AERA Management Committee Member – Linda Tanian
- AERA Delegate – Kerrie Gabb
- Calendar Coordinator – Paul Nugent
- Insurance Officer – Paul Nugent
- TPR Coordinator – Ellen Prestage
- Vet Coordinator – Russell Gillingham.
- Assets – Kerrie Gabb
- Horse Welfare Officer – Ellen Prestage
- Merchandise Officer – Mezcal Manners
- Governance Subcommittee – Linda Tanian and Russell Robinson

Linda to provide Russell G with a copy of the Vet List, Narelle's contact details and the AERA standard vet fees document to assist him with his role. Linda will also provide Russell R with some information on what the Governance Subcommittee does.

## **7. VERA SUPPORT PERSONNEL**

- Logbook Registrar – Bronwyn Cuthbertson
- Honorary Vet – Narelle Cribb
- Membership Registrar – Sandra Feil
- Pointscore Officer – Bek Williamson
- Webmaster – Mark Gabb
- Swabbing Steward – Sioux Reid
- Social Media – Jen Green
- Grievance Officer – Tanya Beacham

An email is to be sent to Sioux Reid to confirm she still wants to retain the role of Swabbing Steward. Linda will put up a FB post to thank these volunteers for their on-going support.

## **8. COMMUNICATION CHANNELS**

The Committee discussed the options commonly utilised to communicate as per the agenda. Russell R has been able to access the Messenger app and is now added to the VERA chat group. Hans and Russell G will complete this action as soon as possible.

## **9. ONLINE VOTING**

The process of voting online was explained to the Committee and they were advised that it is important to maintain a regular check on emails to be able to engage in the voting process.

## **10. PROPOSED SMC MEETING DATES**

The agreed meeting dates were.

- 20 February
- 20 March
- 17 April
- 15 May
- 19 June
- 24 July
- 28 August
- 25 September
- 23 October
- 27 November

These dates may change due to rides being added to the calendar or other requirements. It was agreed that a face to face meeting would be held on 20 February at Caroline Springs. Mez will organise the meeting. Catering will also need to be organised.

## **11. OTHER GENERAL BUSINESS**

It was agreed that Hans, Ken & Martin will form a subcommittee to get more rides on the calendar. We need to increase interest in people running rides. Hans will ring Ken and Martin to start this progressing. The SMC will need to have a plan of what the sub-committee is planning to do before it will approve any actions.

A Ride Application was received from GERZ to run the Emu Cup (80k) in October .

**Motion No. 01/02/21** That the Ride Application from GERZ to run the Emu Cup at Toongabbie, on the weekend of the 2<sup>nd</sup> & 3<sup>rd</sup> October 2021, with ride distances of 20, 40, 80km to be held on the Sunday be approved.

**Moved:** Paul Nugent

**Seconded:** Russell Robinson

**Abstained:** Kerrie Gabb, Mezcal Manners, Ellen Prestage

**Carried**

Paul will get this ride up on the AERA Calendar and notify the RO of the approval of the ride, Linda will advise Mark to add the ride to the VERA Calendar and post a notification on the VERA FB page.

## 12. NEXT MEETING

To be held face to face at Quest Caroline Springs commencing at 10am on 20 February 2021.

## 13. MEETING CLOSED

Meeting closed at 8:53pm

## ACTION LIST

Task	Allocated	Completed
Provide Russell G with a copy of the Vet List, Narelle's contact details and the AERA standard vet fees document to assist him with his role	Linda	
Provide Russell R with some information on what the Governance Subcommittee does	Linda	
Email to be sent to Sioux Reid to confirm she still wants to retain the role of Swabbing Steward	Linda	
FB post to thank the VERA Support personnel for their on-going support	Linda	
Install FB Messenger App for group chat	Hans/Russ G	
Organise Quest Caroline Springs venue	Mez	
Catering to be organised for face to face meeting		
Ride Sub-committee to submit action plan for approval by SMC	Hans, Ken & Martin	
Get Emu Cup ride up on the AERA Calendar	Paul	
Notify the RO of the approval of the Emu Cup ride,	Paul	
Add the ride to the VERA Calendar and post a notification on the VERA FB page	Linda	