

# VICTORIAN ENDURANCE RIDERS ASSOCIATION INC.

## STATE MANAGEMENT COMMITTEE MEETING MINUTES

**Date** 15<sup>th</sup> May 2021  
**Location** Quest Caroline Springs- 234 Caroline Springs Boulevard, Caroline Springs VIC 3023

**Meeting commenced at 10.09 am**

### 1. WELCOME BY PRESIDENT

Linda welcomed all to the first face to face meeting in 15 months and thanked everyone for their continued commitment and contribution to VERA.

### 2. PRESENT

The following committee members were present:

- Linda Tanian, Mezcal Manners, Kerrie Gabb, Paul Nugent, Russell Gillingham, Russell Robinson, Hans Peuker

### 3. APOLOGIES

Apologies have been received from the following Committee Members:

- Ellen Prestage

### 4. CONFLICT OF INTEREST

No changes to the Conflict of Interest register were recorded.

### 5. VISITORS

The following members have indicated they will be attending the meeting:

- Nil

### 6. MINUTES FROM PREVIOUS MEETINGS

As the minutes from the previous meeting have not yet been distributed, they could not be adopted at this meeting.

### 7. RATIFICATION OF ONLINE MOTIONS

Motion	Moved	Seconded	Vote	Outcome
That the ride application from Moorabool Plains Endurance Riders Inc to run the Mia Mia Endurance ride on the 27th& 28th of June 2021 with distances of 40km and 80km to be run on the Sunday, be accepted.	Paul Nugent	Mezcal Manners	For 3 Against 0 No vote 3 Linda Tanian, Kerrie Gabb, Russell Robinson	Carried

Motion	Moved	Seconded	Vote	Outcome
That the ride application from Moorabool Plains Endurance Riders Inc to run the Mia Mia Endurance ride on the 10 <sup>th</sup> and 11 <sup>th</sup> of July 2021 with distances of 40km and 80km to be run on the Sunday, be accepted.	Paul Nugent	Mezcal Manners	For 3 Against 0 No vote 3 Linda Tanian, Kerrie Gabb, Russell Robinson	Carried
That the following invoices be approved for payment: AERA <ul style="list-style-type: none"> <li>• Invoice 1120 - \$1,212.00</li> <li>• Invoice 1121 - \$818.00</li> </ul>	Kerrie Gabb	Paul Nugent	For: 8 Against: 0 Abstained: 0 No Vote:	carried

**Motion 01/05/2021:** That the online motions be ratified.

**Moved:** Kerrie Gabb

**Seconded:** Mezcal Manners

**Carried**

## 8. CORRESPONDENCE

Required actions arising from the correspondence:

- Put up a post from the membership and the Chief Stewards seeking feedback on the child age rule change proposed by QERA
- Send the rule change for disabled people to Russell Robinson's wife for comment on how this could be better framed. Also send to Mez for her sister to comment.
- Send response to AERA on how the clause could be better framed
- Obtain the new address for Warren Cochrane and re-send the 2019 award

## 9. REPORTS

### 9.1 Treasurer

The Treasurer reported:

- She is still waiting on an invoice to be provided by Quest for the May meeting. Usually, the invoice is payable before the meeting is held.
- The Bunyip ride fees still need to have a few things sorted out. Day membership has been paid directly into the VERA account and Ashley was only paying for the medallions that was used. These medallions have been engraved and cannot be used for other rides.
- Paul Lubbe has sent in the invoice for Dergholm so Dergholm can now be billed for their ride fees and the \$500 vet fee repayment.

## Incoming Accounts

<b>Name</b>	<b>Details</b>	<b>Amount</b>
AERA	Invoice 1127 – Logbooks	487.50
AERA	Invoice 1136 – Insurance	414.00
AERA	Invoice 1137 – Affiliation Fees	547.00
Lind Tanian	Postage for 2019 Pointscore and Distance Awards	24.20
Digger Leehane	Chief Steward Reimbursement	150.00
Pamela Moore	Refund of Overpayment	65.00
		<b>1678.70</b>

**Motion 02/05/2021:** That the tabled accounts be paid.

**Moved:** Kerrie Gabb

**Seconded:** Paul Nugent

**Abstained:** Linda Tanian

**Carried**

Kerrie reported that in the Profit & Loss Statement the Uncategorized income had come into the membership account. People who are doing direct debits are not always specifying what the payment is for, so this is making it difficult to sort out the appropriate allocation of the monies. Kerrie also had not been receiving the reconciliations from the registrars. This is now being done so it will make it easier to complete this task.

**Motion 03/05/2021:** That the Treasurer's Report be received.

**Moved:** Kerrie Gabb

**Seconded:** Mezcal Manners

**Carried**

## **9.2 Ride Reports**

### Bunyip Ride

The SMC reviewed the Chief Steward's Report and discussed the issues raised. It seems like the RO has taken on board the provided feedback.

### Mt Cole Ride

Everything seemed to go well at the ride and there did not seem to be any issues.

## **9.3 Calendar Coordinator/Insurance**

### Ride Support Personnel

The table for the Ride Support Personnel was updated.

<b>Ride</b>	<b>Person</b>
Eldorado	Kerrie Gabb
Moyston	Hans Peuker
Mia Mia 1	Paul Nugent
Mia Mia 2	Paul Nugent
Murray River	Linda Tanian

Del's Waterloo Challenge	Hans Peuker
Lancefield	Not required
Emu Cup	Mezcal Manner
Ararat	Russ G
VERA State Championships	Russ R
Brimpaen	Ellen Prestage

Paul presented information on changes required to the Moyston ride distances being offered.

**Motion 04/05/2021:** That the Moyston 160km ride be modified to an elevated 160km event with retirement points at the end of the 2nd, 3rd and 4th legs.

**Moved:** Paul Nugent

**Seconded:** Hans Peuker

**Carried**

Hans will touch base with Sioux Reid about the CS situation at Moyston to see if the SMC can provide assistance.

#### **9.4 AERA Delegates**

A verbal report was provided to the meeting on items of interest from AERA.

#### **9.5 Logbook Registrar**

The documents provided by Bronwyn needs to be reviewed before being posted onto the website. The Logbook Application form no longer provides details for direct debit information. This needs to be re-instated. Linda will update the documents and get the forms uploaded.

#### **9.6 Merchandise Officer**

Mez will contact Don for pricing on the suggested order. A post will be made to the social media platforms to promote the buffs.

#### **9.7 Pointscore Officer**

Bek was having some difficulty with knowing how to deal with the Mil Lel ride, but this is now sorted.

#### **9.8 Veterinary Coordinator**

Russell reported that there is a vet at Cohuna that may be interested to vet at rides. Morgan vetted at Mt Cole ride.

#### **9.9 Webmaster**

Mark is to do a step by step on how to change your passwords as the SMC members will need to change their password, particularly if they have used the password elsewhere.

#### **9.10 Social Media**

The SMC supported the approach outlined by Jen in her Social Media report.

## **9.10 Grievance Officer**

Russell had been in touch with Tanya and there was nothing to report from a Grievance Officer perspective. Tanya will need assistance from Mark to fix the email issue.

## **10. GENERAL BUSINESS**

### **10.1 Swabbing Steward Reimbursement**

The SMC agreed that VERA's Swabbing Steward should be reimbursed for fuels and meals for any rides at which her own horse is not attending. If the horse is in attendance these costs will not be reimbursed on the assumption that attendance would have occurred anyway.

**Motion No. 05/05/2021:** That VERA approve the reimbursement of fuel and meal costs for the VERA Swabbing Steward to attend rides for swabbing purposes on a case by case basis.

**Moved:** Hans Peuker,

**Seconded:** Mezcal Manners

**Carried**

### **10.2 Membership Insurance**

A letter is to be sent to AERA regarding the clarification of the matter raised by Kerrie Rapsey regarding pro rata insurance payments and whether the AERA's insurer would be prepared to offer up a reduced policy pricing.

## **11. OTHER GENERAL BUSINESS**

Paul advised that David Reeves had asked him about being reinstated as a Chief Steward. Paul to get back to David and advise he needs to write to the SMC requesting reinstatement of his CS status as previously advised on several occasions.

Kerrie raised the issue ROs and members sending photos of the forms rather than sending the actual paperwork. Linda will put up a notice on FB and the website as well as sending an email to ROs asking that forms be scanned instead of sending a photo of the form. This will assist with audit requirements. Snail mail is an option as well.

Linda is to prepare an article for the Quilty Yearbook. It could be about how endurance in Victoria was stopped and what we are doing to get it going again. A picture should be added. There is a word limit of 500 for the article. This needs to be sent to the SMC for review.

## **12. NEXT MEETING**

The next meeting will be held on 20<sup>th</sup> June 2021 and will be a virtual meeting.

## **13. MEETING CLOSED 12.48 pm**