

Victorian Endurance Riders Association State Management Committee Committee meeting		Date:	1 <sup>st</sup> December 2018	
		Venue:	Caroline Springs Library	
		Meeting commence:	10:15	
	<b>Attendance:</b>	Carol Laidlaw, Jennie Armistead, Ellen Prestage, Geoff Jolly, Pauline Wallace, Sheryl Symes, Jane McLaughlin, Paul Nugent, Martin Mizzi, Steve Noble.		
	<b>Apologies:</b>			
	<b>Visitors</b>	Lyn Taylor		
<b>1</b>	<b>Minutes from previous meeting</b>	Amendment recommend by GJ, Kerrie Gabb has received her TPR badge.  Moved: PW Seconded: JA For: Unanimous Carried		
<b>2</b>	<b>Online Motions</b>	<b>Motion</b>	<b>Action/Motion:</b>	<b>Person</b>
	<b>2.1</b>	Upon the acceptance of Alamdar Dastani's Resignation, it is proposed that Carol Laidlaw be appointed as interim president. M: EP Seconded: GJ	For: 5 Against: 0  Carried	<b>Ellen Prestage</b>
		Upon the acceptance of Alamdar Dastani's Resignation, it is proposed that Ellen Prestage be appointed as interim vice president.	Nomination withdrawn by EP	
		Upon the acceptance of Alamdar Dastani's Resignation, it is proposed that Sioux Reid be appointed as interim vice president. M: PN Seconded: MM	For: 5 Against: 0  Carried	<b>Paul Nugent</b>
		Minutes to be made available to the membership via Facebook. M: EP Seconded: SR	For: 5 Against: 0  Carried	<b>Ellen Prestage</b>

		VERA make a donation of \$250 in Tamara's memory to charity as nominated by Darryl.	For: Unanimous Carried	<b>Jane McLaughlin</b>
		To accept the date of 19 <sup>th</sup> January 2019 for AGM Motion: PN Seconded: SS	For: Unanimous  Carried	<b>Sheryl Symes</b>
<b>3</b>	<b>Business Arising:</b>	<b>Details</b>	<b>Action/Motion:</b>	<b>Person</b>
	<b>3.1</b>	Set membership fees 2019	AERA fee breakdown to be placed on website Motion: fees remain the same price for 2019. M: PW S: EP For: Unanimous Carried  Day membership refund information to be included on the website.	<b>Ellen Prestage</b>
	<b>3.2</b>	AGM: Date, venue, cost, time, Notices of Motions, SMC vacancies etc.	Motion: timings, location and requests for 2019 AGM be decided at the 2018 AGM. M: MM S: PW For: Unanimous Carried  Motion: all attendance numbers for AGM to be collected by 21 <sup>st</sup> December and JG to notify membership of lunch costs via Facebook once details have been confirmed. M: SS S: EP For: Unanimous Carried  Motion: subject to SS and JG location to be held at Caulfield RSL starting 10:00 – 12:30, Lunch and presentations 14:00 ongoing presentation to start at 1	<b>Ellen Prestage</b>

			<p>SMC positions:  President  Secretary  Vice President  Treasurer</p> <p>Non SMC:  RO Support  Horse Welfare</p> <p>Nomination for Interim Horse Welfare from GJ, is EP  Moved: GJ S: PW  For: Unanimous  Carried  Actions: Secretary to inform Steve Swan for AERAspace access.</p> <p>Nomination of CL as recipient and keeper of proxy votes.  M: SS S: JM  For: 8 Against: 1  Carried</p> <p>Secretary to put proxy votes on Facebook</p>	
	<b>3.3</b>	Dergholm Ride 2 <sup>nd</sup> & 3 <sup>rd</sup> Nov 2019	<p>Motion: that Dergholm be accepted for the 2<sup>nd</sup> &amp; 3<sup>rd</sup> Nov 2019.  M: PN S:PW  For: Unanimous  Carried</p>	<b>Paul Nugent</b>
	<b>3.4</b>	Website	<p>Motion: Sioux Reid to liaise with webmaster and Social media officer to organise release of new website.  M:JM S:SS</p>	<b>EP / SR</b>

			For: Unanimous Carried	
	<b>3.5</b>	Volunteer of the year award	Motion: NFA M: JM S: SR For: Unanimous Carried	<b>Caroline Noble</b>
	<b>3.6</b>	Venue for SMC meetings 2019	Motion: Defer to new SMC to be appointed at 2018 AGM M:PW S: JA For: Unanimous Carried	<b>JM / SS</b>
	<b>3.7</b>	Replacement of horse welfare officer	Interim appointed see 3.2	<b>JM</b>
<b>4</b>	<b>Correspondence</b>			
<b>4.1</b>	<b>IN</b>			
	<b>4.1.1</b>	<p>Resignation of Eric Thomas from Horse Welfare and Ride Organiser Support Officer. Dear members of VERA and the VERA SMC.</p> <p>Please record my resignation as SMC member and please include the cancellation of my VERA membership. I appreciated the opportunity to serve VERA members to the best of my ability with integrity and positivism. I only sort to encourage those around me and have invested time and finances in to the sport. Wishing the sport of endurance in Victoria all the very best in the future. Please make this effective immediately.</p> <p>Regards Eric.</p>	<p>Note: in accordance with the VERA constitution resignation is effective 1 month from the date the notification was delivered.</p> <p>Action: letter of acknowledgement to be sent to Eric as recognition of contributions to the sport.</p>	<b>Eric Thomas</b>
		<p>Suggestions for ride calendar from Susan Gill: Could you please consider the following points when planning the calendar for 2019. If there were enough rides to hold an event every 2 weeks between Feb and Nov, that would be fantastic.</p>	<p>SMC received negative feedback when the calendar was trialled as a 3 week schedule.</p> <p>Other limitations: rule limits amount of dual affiliated rides</p>	<b>Susan Gill</b>

		<p>But in 2018 there were insufficient rides to do this, yet the events were still clustered close together in some periods, with long intervals between rides at other times.</p> <p>So for the reasons listed below, some riders were unable to take full advantage of the existing rides, having to choose between rides when they were close together, and possibly missing others because they hadn't kept their horse in work during the lull when there haven't been any rides.</p> <p>To run the VERA calendar to suit the bigger outfits because they provide sponsorship to some rides, is putting the grass roots members at a disadvantage where they get less benefit from their membership.</p> <p><b>RIDER</b></p> <p>I believe that one horse/one rider combinations are disadvantaged when rides are scheduled at 2 week intervals.</p> <p><b>FINANCIAL</b> Difficulty in paying for 2 rides in the one fortnight if their wage is paid fortnightly.</p> <p>Riders competing with only one horse won't commit to the next ride until they see how their horse pulls up after the previous ride. But by waiting, they are missing the 2-week pre-nom deadline.</p> <p>Some riders wish to give their horses more than a 2 week interval between rides.</p> <p>Some riders are unable to get more than one long weekend a month, when travel needs to be done on a Friday/Monday.</p> <p>*****</p> <p><b>RIDE ORGANISERS</b> are also disadvantaged with a 2 week interval between rides.</p> <p><b>IMPACTS ON PLANNING</b> particularly when vets and rugs have to be organised well in advance.</p> <p>When running a ride 2 weeks after the previous one a lot of our</p>	<p>Clashes with PC and ARC</p> <p>Motion: To remain with the current format.</p> <p>M: SR S: PN</p> <p>For: Unanimous</p> <p>Carried</p>	
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		<p>entries were only confirmed in the week before the ride once riders saw how their horses pulled up from the previous ride.</p> <p>LOWER NUMBER OF ENTRIES When rides are close together some riders chose between 2 rides instead of being able to compete in both, so one out of any 2 rides close together loses on entries.</p>		
		2019 recommended veterinary fees (see below)	25.2b – List of recommended Vet supplies	<b>Kim Moir</b>
		2019 AERA fees (see below)	See 3.1 Note AERA fees have increased by \$1 from \$3 to \$4.	<b>Kim Moir</b>
		AERA minutes (sent to SMC via email, large document)		<b>Kim Moir</b>
		<p>IDP correspondence relating to Moyston SC Dear VERA Secretary,</p> <p>The DP would like to advise the VERA SMC that the due process to follow on reading the correspondence provided by the SMC. The DP believes that the SMC should act by putting forward and voting on a motion that the member/s involved in the Moyston incident are referred to the DP and this direction is forwarded to the DP to act on.</p> <p>Consideration is given to rules 26.1, 26.2a,b, 26.3a,b, 26.9, 26.11a, Table 3 Min Penalties, 13.1a,b. Also to the SMC code of conduct By law 2 &amp; 3.</p> <p>The DP will await on further instruction and correspondence for this matter.</p> <p>Regards Kim Noble</p>	<p>Laws 2 and 3 need clarification from IDP, SMC has no reference material on which to draw.</p> <p>Steve Noble to send clarification of by laws 2 and 3 and any resolution will be actioned online.</p>	
<b>4.2</b>	<b>OUT</b>			
	<b>4.2.1</b>	Letter to AERA re resignation of VERA President: Good afternoon Kim,	Noted by VERA SMC	<b>Sheryl Symes</b>

		<p>On behalf of VERA I am writing to you to confirm the resignation of the VERA President Alamdar Dastani effective 19th November 2018.</p> <p>The VERA SMC are currently finalising voting to elect an interim president until our AGM on 19th Jan 2019.</p> <p>If there is any further information AERA requires, please do not hesitate to get in contact.</p> <p>Best regards</p> <p>Sheryl Symes VERA Secretary</p>	Action: Secretary to write letter to Alamdar as thanks for contributions to the sport.	
	<b>4.2.2</b>	All SMC and 2017 AGM minutes sent to Diane Maunder (book keeper) for end of year financials.	Note: Payments are requested by JM to bookkeeper, who makes payments every Wednesday.	<b>Sheryl Symes</b>
	<b>4.2.3</b>	Letter to AERA re: TQ sequence	<p>Possible suggestions for TQ locations:</p> <p>Avoca Tonimbuk Landsborough Moyston</p>	<b>Sheryl Symes</b>
	<b>4.2.4</b>	Letters of congratulations to: Marty Bryson Alison Noble Kim Noble	<p>An invitation is to be sent to Darryl for the AGM where Tamara's prizes can be presented. VERA to pay for Darryl's ticket.</p> <p>Secretary to write invitation</p>	<b>Sheryl Symes</b>
	<b>4.2.5</b>	Letter of congratulations to TQ 2018 committee		<b>Sheryl Symes</b>
	<b>4.2.6</b>	Correspondence to Rebecca Williamson re: letter of complaint		<b>Sheryl Symes</b>
	<b>4.2.7</b>	Letter to David Reeves re: decision not to endorse for CS		<b>Sheryl Symes</b>
<b>5</b>	<b>REPORTS</b>			

5.1	<b>President</b>	Interim President made comment that seeing so many people from so many places at Tamara's funeral was heart warming.	
5.2	<b>Treasurer</b>	<p>Deposits totalling - \$500  Assets - \$113000  Awaiting verification that all accounts closed</p> <p>Motion: ratification of payments:</p> <p>EA Blood for VERA SC – 711.70  Book keeping Di Maunder - 106.50  Inv. 645 – 676.50 (insurance)  Inv. 646 – 637.00  Inv. 660 – 1012.00 (liability Ins)  Inv. 661 – 846.00  Inv. 675 – 212.00  Inv. 681 – 903.89  Inv. 674 – 201.50  M.Penny wool rugs – 575.00  Pheonix screen printing – 28157 – 226.60 (TQ)  Pheonix screen printing - 63.80</p> <p>M: JM S: CL  For: Unanimous  Carried</p> <p>Secretary to circulate financials</p> <p>Motion: to put in place the following proposal:  Sliding scale:  Current  \$25 per endurance rider \$4 of which goes to AERA  \$20 per intermediate rider \$4 of which goes to AERA</p>	



			<p>Proposal: per ride weekend.</p> <table border="1"> <thead> <tr> <th># of riders</th> <th>Endurance (&gt;80km)</th> <th>Intermediate (40-60km)</th> </tr> </thead> <tbody> <tr> <td>&lt;25</td> <td>10</td> <td>10</td> </tr> <tr> <td>26 – 50</td> <td>20</td> <td>10</td> </tr> <tr> <td>&gt;51</td> <td>25</td> <td>10</td> </tr> </tbody> </table> <p>All Intro riders will be a fee of \$5 payable to VERA.</p> <p>Moved: JM S:MM For: Unanimous Carried</p> <p>Secretary to circulate sliding scale.</p> <p>JM made mention to AD action from Oct meeting to contact Lexton TQ re financials. -Action JM to contact Lexton TQ committee about reserve funds and loan</p> <p>Motion: term deposit ACC 1 is to be held in reserve as potential seed money for Vic TQ 2021/2022. M: JM S: EP For: Unanimous Carried</p>	# of riders	Endurance (>80km)	Intermediate (40-60km)	<25	10	10	26 – 50	20	10	>51	25	10	
# of riders	Endurance (>80km)	Intermediate (40-60km)														
<25	10	10														
26 – 50	20	10														
>51	25	10														
	<b>5.3</b>	<b>Assets Officer</b>	<p>Please see report below Marquee to be replaced from BCF or akin outlet. Arrows to be replaced for legs 5&amp;6 initially then legs 1-4 over time until end of 2019.</p>													
	<b>5.4</b>	<b>AERA delegates</b>	<p>SR submitted draft report.</p>													

			Awaiting final from KM	
5.5	<b>Logbook Registrar</b>		Please see report below  Motion: report be accepted by SMC. M:PW S:SN For: Unanimous Carried	
5.6	<b>Ride Calendar Coordinator</b>		No new ride applications. Dergholm Ride accepted by SMC. Possible new ride organiser – Matt Milne near Swan Hill. Looking at March with a possible 2 <sup>nd</sup> ride later in the year.	
5.7	<b>Insurance Officer</b>			
5.8	<b>Membership Registrar</b>			
5.9	<b>Horse Welfare Officer</b>			
5.10	<b>Merchandise Officer</b>		Secretary to advise Caroline Noble to liaise with Caley (merchandise officer) for merchandise for AGM.	
5.11	<b>Ride Reports</b> REVISITED Lyn Taylor Ride Report – Mount Cole Muster		CS written report delivered verbally to SMC.  PN stated that the incidents occurred as documented in the written report. Mentioned that it was probably the incorrect process for handing the incident. In retrospect would have done things differently. Apologies offered to CS Lyn Taylor  CL made mention that she and PL were on duty from before start of 120km and noted that riders had been commenting on the fog and reduced visibility.	<b>Lyn Taylor</b>

		Digger Leehane – GERZ Championships	<p>LT wanted SMC to verify her validity and reliability in performing her role professionally.</p> <ul style="list-style-type: none"> <li>- Response: the SMC supports Lyn Taylor in her role as CS.</li> </ul> <p>Motion: Incidents occurring at Mount Cole Muster be referred to IDP. M: CL S: PW For: Unanimous Carried</p>	<b>Digger Leehane</b>
<b>5.12</b>	<b>Point Score Registrar</b>		No report submitted	
<b>5.13</b>	<b>Webmaster</b>		No report submitted	
<b>5.14</b>	<b>Social Media</b>			
<b>5.15</b>	<b>TPR</b>		No report submitted	
<b>6</b>	<b>General Business</b>			
		Motion: to have a sliding scale for Ride organisers with regards to VERA fees to support rides with history of smaller numbers. M: JM S: PW		
		System / person recommended to put in place to follow up the uploading of ride reports to AERASpace.	Action: Horse Welfare officer to compile a list of post ride requirements	
		Secretary to write to GB advising of new TPRs		
		Ride calendar Coordinator to put out an expression of interest for Vic TQ closing date 30/11/2019		

		Secretary to write to Bronwyn advising that Eric Thomas is no longer a member of VERA so we have no jurisdiction.		
		**Insert 'yellow card' action**	Survey the membership via Facebook	
			26.9 from AERA handbook outlines circumstances for disqualification by CS.	
<b>7</b>	<b>Next meeting:</b>	19 <sup>th</sup> January 2019 AGM		
	<b>Meeting Closed</b>	16:15		



**Australian Endurance Riders Association Inc.**

Inc. No. Y1458516 ARN 14 684 748 206 ARBN 095 622 914  
 192 Percival Road,  
 Chatsworth 4570  
 Queensland  
 Telephone (07) 5481 6370  
 Mobile: 0476 166 903  
 International: 61 7 5481 6370  
 +61 476 166 903  
 Email: [lcktkmoir@bigpond.com](mailto:lcktkmoir@bigpond.com)

28 November 2018

Division Secretaries  
 Via email

Dear Secretaries

The Australian Endurance Riders Association Inc has applied CPI increases to the recommended fees for Veterinarians attending endurance events.

The Veterinary Fees that are recommended by AERA for 2019:

Ride Distance	Accredited Fee
80km	\$695 + GST
Pre-ride vetting only	\$164+ GST \$513 ride day only
Daily rate (eg Marathon)	\$505 + GST
100 km	\$718 + GST
120km	\$781 + GST
160km	\$973 + GST

This fee will apply from 1 January 2019 and I would ask that you provide this advice to all Ride Organisers. As always Rider Organiser Committees may negotiate fees with the vets attending their own rides.

Kind regards

E Kim Moir  
 Secretary



**Australian Endurance Riders Association Inc.**

Inc. No. Y1458516 ARN 14 684 748 206 ARBN 095 622 914  
 192 Percival Road,  
 Chatsworth 4570  
 Queensland  
 Telephone (07) 5481 6370  
 Mobile: 0476 166 903  
 International: 61 7 5481 6370  
 +61 476 166 903  
 Email: [lcktkmoir@bigpond.com](mailto:lcktkmoir@bigpond.com)

26 November 2018

Division Secretaries  
 Via email

Dear Secretaries

**Summary of AERA fees and charges**

The Australian Endurance Riders Association Inc (AERA), in support of your end of year deliberations which will include discussion on membership fees for 2019, provides the following table which has been prepared by the Treasurer, Steve Swan.

AERA summary of charges including GST for 2019		2016	2017	2018	2019
<b>Affiliation Fees</b>					
Adult Affiliation fee	Annual	\$30.00	\$32.00	\$32.00	\$32.00
Junior Affiliation fee	Annual	\$15.00	\$16.00	\$16.00	\$16.00
<b>Ride Fees</b>					
Ride Entry Levy	per ride	\$2.00	\$3.00	\$3.00	\$4.00
<b>Horse Registration fees</b>					
Endurance horse lifetime	Once each horse	\$60.00	\$60.00	\$60.00	\$60.00
Endurance horse	Annual	\$25.00	\$25.00	\$25.00	\$25.00
Horse transfer	Once each transfer	\$20.00	\$20.00	\$20.00	\$20.00
<b>Insurance Liability</b>					
Division	annual	\$490.00	\$490.00	\$690.00	\$690.00
Event	each event	\$60.00	\$60.00	\$80.00	\$80.00
Full riding member	annual	\$20.00	\$20.00	\$22.00	\$22.00
Intermediate member	annual	\$10.00	\$10.00	\$10.00	\$10.00
Day Member	each ride	\$5.00	\$5.00	\$7.00	\$7.00
Non Riding member	annual	\$5.00	\$5.00	\$5.00	\$5.00
<b>PA Insurance</b>					
Volunteers by event	each event	\$72.50	\$72.50	\$72.50	\$72.50
Adult member	annual per member	\$55.00	\$70.00	\$138.00	\$150.00 optional
Junior	annual per member	\$15.00	\$18.00	\$36.00	\$39.00 optional

Denotes change from 2018

Steve has negotiated strongly with Newmarket Grandwest to renew our insurance cover with them. Other companies were invited to tender as part of this process and the AERA has decided to remain with Newmarket Grandwest who was assessed as providing the best cover for our sport.

As we did last year, the information included in the table provides comparative advice on how fees have changed over the last 4 years, including 2019. Please note there has been no change to membership affiliation fees.

Please note the only change to AERA fees is a \$1.00 ride entry levy, which is in line with CPI increases. As has been the case in previous years, Personal Accident insurance is an option for members.

If you have any questions at all, please don't hesitate to email the AERA treasurer, Steve Swan via [treasurer@aera.asn.au](mailto:treasurer@aera.asn.au)

Kind regards

A handwritten signature in blue ink, appearing to read 'Kim Moir', with a stylized flourish at the end.

Kim Moir  
Secretary

## Logbook Registrar report for 2018

The logbook applications have been lower than in previous years with previous two years 80+ novice and 30+ endurance upgrade applications.

I have processed the following during 2018

- 60 novice logbook applications
- 23 endurance upgrades

Generally members favour the AERA lifetime registrations, with all upgrades this year opting for lifetime. There were a few annual AERA registrations maintained, with 6 renewals at the commencement of the year.

I am still receiving novice logbook applications with the AERA registration which cannot be processed and together with the treasurer have organised to return funds via EFT.

I am considering altering the logbook application forms, to have a separate form for novice and endurance upgrade or logbook replacement would be useful to the membership.

The issues experienced in 2017 with the AERA invoicing from the AERASPACE data have been resolved and I am not aware of any incorrect invoicing for actual logbook applications actually processed.

I have a good stock of logbooks and upgrade stickers from the order placed with AERA in September.

I continue to enjoy this role and would be keen to continue in 2019.

Regards

Bronwyn Cuthbertson

## ASSETS REPORT DECEMBER 2018

### ON HAND

200 Vet Cards

18 Time Slip Books

VGIH Time Slip Books 5 In books 7 Out books

40 X 100mile Medallions and Leather Shields

201 Introductory Ride Medallions

250 Intermediate Ride Medallions

47 Training Ride Medallions

### Western Trailer

Has been registered.

### **First Aid kit needs upgrading**

**Needs new batteries**

**240volt charger for battery pack– missing**

**Arrows:** Red 187

Black 230

Blue 239      Distance Markers Missing 10, 25, 30, 35, 40

Green 78 (150)      Distance Markers all missing

Purple 80      Distance Markers all missing

Hollow Black 0 (60)

Blockers 43 (80)

Caution 10 (80)

Water 9 (20)



## Large Signs

Horses Crossing yellow 9 (6)

Caution Horses yellow 3 (6)

Horse Event Ahead reflective 6

VERA with Arrow white 7 (6)

Vetting Entry reflective 3 (2)

Vetting Exit reflective 3 (2)

Horse Riding is a Dangerous Sport 14 ?? (2)

There is road signage missing and there appears to be more of some signs than there should be.

These may have been accidentally mixed up with contents of Central trailer.

Inventory was received after Raglan ride.

### **Marquee missing:**

I have priced the cost of a replacement Altegra Marquee.

Approximately \$640 for 3m X 3m marquee with 40mm structure and roof

We have the sides (in the Western trailer).

No inventory received from Dergholm

Will order new arrows (colour) from AERA and get them to forward account to VERA Treasurer for payment. (payment must be received before order sent)

### **Central Trailer**

Trailer has not been registered

I was concerned when I read that this trailer not been returned to Martin and the RO was asking for someone to take it back to Martin.

This is unacceptable.

If these Ros plan on running a ride in the future.

They ride must be reminded that the trailer must be returned within 2 weeks of running their ride NOT almost 7 months later.

Have had no inventory from Colbrook ride organisers.

Don't know if anything is missing or damaged

Cannot order road signage until an inventory of the Central trailer is received.

### **Gippsland Trailer**

First Aid Kit – needs updating

*Ellen Prestage*

*Assets Officer*